



HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



SHORT TERM NOTICE INVITING QUOTATIONS

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 131- 47

Dated: 01-06-2021

Sealed quotations as per ANNEXURE-"A" of the short term notice inviting quotations (NIQs) are hereby invited by the undersigned on behalf of HPPCL for hiring of vehicle i.e. Mahindra Bolero or Equivalent with driver on monthly hire charges basis for use within Sainj project area / outside project area as per detailed conditions given here under:-

Mahindra Bolero, Model: BS6 or Equivalent = 1 No.

The fuel cost would be reimbursed by HPPCL to contractor of vehicle on present market price irrespective of actual fuel consumption. The night halt charges, when the vehicle is taken outside the head quarter/station of operations & charges for extra running of vehicle more than 3,000 km per month will be paid extra.

The quotation should reach in the office of undersigned **on or before 16/06/2021 at 11:00 AM** and shall be opened on the same date at **11:30 AM** in the presence of the bidders or their authorized representatives, who may wish to be present.

A. Instructions to Bidders:

1. The short term notice inviting quotation and price bid performa may be downloaded from the official website of HPPCL i.e. www.hppcl.in The filled price bid (Annexure-A) and terms & conditions of NIQ duly signed by the bidder along with EMD should be submitted in one sealed covers super scribing NIQ ref. number, date of opening, name and address of the bidder clearly mentioned on the envelope. The envelope should be sent at the address of undersigned.
2. The earnest money amounting to **Rs 6,000/- (Rupees six thousand only)** in the form of crossed demand draft in favour of "**Sainj HEP, HPPCL**" payable at **Kullu, (HP)** may be enclosed with the offer. The offer not accompanied with EMD shall not be entertained. In case of acceptance of rates/award of contract the EMD will be converted into security deposit.
3. The Annexure-"A" of this NIQ shall contain no interlineations or overwriting. In case there is a discrepancy between the rate of words and figures, the rate in words shall prevail.
4. Ten percent (10%) of monthly fixed hire charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three month's rental amount only.
5. The speedometer of the vehicle will be jointly sealed by the contractor and vehicle-in-charge. Vehicle without working speedometer shall not be acceptable. In specific cases of speedometer breakdown, the permission for running the vehicle shall be obtained from vehicle-in-charge.
6. The rates offered shall be valid for a period of 24 months from the date of the opening of quotation.

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7. The contract period would be up to 31/03/2022 from date of signing of contract agreement. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.
8. In case the date of receipt/ opening of quotations happen to be a holiday, then the same shall be received/ opened on the next working day.
9. In case of acceptance of rates, the successful bidder shall have to sign an agreement with HPPCL regarding terms and conditions with regard to hiring of vehicle. The contract agreement shall be made on non-judicial stamp paper (to be continued on judicial papers if required) purchased in Himachal Pradesh of the value as required under the Indian Stamp Act. The cost of the same shall be borne by the Contractor.
10. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.
11. The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.

B. Eligibility Criteria:

1. The bidder should be from a local area and a Bonafide Resident of HP.
2. Preference shall be given to the bidders from Project Affected Family (PAF)/ Project Affected Area (PAA) / Project Affected Zone (PAZ).
3. For clarification regarding PAF/ PAA /PAZ, the bidder may visit R&R Office, HPPCL, Sarabai (Documentary proof in this regard should be attached).
4. Bidder must be an owner of vehicle, the documentary evidence of the same shall be submitted, if asked for.

C. Commercial Terms and Conditions:

1. The vehicle should be fitted with all basic amenities.
2. The vehicle should be a new one of Model-2021 or Model-2020 and the total mileage covered should not exceed 10,000 km. The photocopies of the Registration Certificate of vehicle establishing the age of the vehicle, shall be submitted by the successful bidder.
3. The contractor shall have a valid permit for plying the vehicle in HP as well as all over India.
4. The registration fee, payment of route permits, renewal of route permits, payment of all taxes and levies and timely passing of vehicle will be the sole responsibility of the contractor.
5. The vehicle is to ply mainly in HP and neighboring states. While on tours the payment of all taxes including toll tax/entry tax at barrier/ parking charges etc. within HP and interstate will be the responsibility of the contractor. The contractor shall have necessary permit to ply the vehicle.
6. The vehicle shall have two sets of loose white covers so that these can be changed alternatively, after washing /dry cleaning and cost of washing & dry cleaning of these covers will be borne by the contractor himself. The seat cover of the vehicle shall be replaced/ changed weekly. The contractor shall maintain vehicle in good condition and keep it neat and clean always. In case the contractor fails to keep the vehicle neat and clean, HPPCL shall get the same done at his cost.

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7. The contractor shall provide driver having a valid driving license and at least with five years experience of driving in all types of roads. The driver & vehicle provided by the contractor shall not be changed without prior permission of the vehicle-in-charge. If either the vehicle or driver is not found suitable by HPPCL, then the vehicle / driver shall be changed immediately on receiving a request from HPPCL to that effect.
8. The driver of the vehicle provided by the contractor shall observe all the etiquette and protocol while performing his duty. The driver of the vehicle shall be neatly dressed and must carry a mobile phone in working hours, for which no separate payment will be made by HPPCL.
9. The contractor shall make payment of wages to his driver and is responsible for minimum wages act applicable at the time.
10. The vehicle shall be stationed at Sarabai (Bhuntar)/ Larji/ Matla, Distt Kullu, (HP) unless directed otherwise by vehicle-in-charge. Parking arrangement at Sarabai (Bhuntar)/ Larji/ Matla shall be made by the contractor at his own risk and responsibility.
11. The vehicle should be available from 8:00 AM to 8:00 PM on all working days. Apart from the working hours on the working days, the vehicle should be made available within half an hour at call during the non-working hours. Also during the non-working days the vehicle should also be made available within half an hour at call.
12. One day's weekly rest shall be allowed, however, the weekly rest day shall be fixed by vehicle-in-charge. In case the hired vehicle is plied on weekly rest day, the proportionate payment/compensatory off shall be made accordingly.
13. Driver should have a mobile phone with a local number for better co-ordination with HPPCL/ Department representative. The cost/expenditure on this account shall be borne by the contractor himself.
14. The vehicle shall be plied on Kacha Pucca Road within and outside Kullu including project roads, inside the Tunnel and Adits and as per HPPCL requirements and can be called at any time.
15. The fuel i.e. Petrol/ Diesel (normal) in hired vehicle will be filled by the contractor himself and the reimbursement of fuel i.e. Petrol/Diesel (normal) is to be made by **HPPCL to Contractor @10 km per Ltrs.** on the basis of actual original receipt from the reputed petrol pump duly verified by vehicle vehicle-in-charge after making necessary entries in the log book of hired vehicle.
16. Monthly running of the vehicle would be 3,000 km approx. This is only indicative and if the vehicle is required to run more than this figure then approval of HoP of Sainj HEP is required. If the vehicle is plied for extra km beyond 3000 km, extra hiring charges shall be made by HPPCL to Contractor @ Rs 4/- only per km exclusive of fuel cost. The fuel cost i.e. Petrol/ Diesel (normal) shall be reimbursed as per actual on production of documentary proof.
17. All the petty/major repairs of the vehicle shall be carried out by the contractor at his own cost.
18. The driver/ contractor shall keep and maintain a log book (to be provided by HPPCL) of vehicle which should be completed every day. HPPCL/Departmental executives/ non-executives using the vehicle will verify the journeys in the log book. In case of incomplete log book, it shall be considered the vehicle has not been used by HPPCL/Department.

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19. This vehicle may be treated as an official vehicle of HPPCL/ Department. No private journey/ use as a taxi will be allowed. However, journey performed for repair of vehicle, from office to parking place or any other type of journey will be allowed with the permission of vehicle-in-charge. In case of non-compliance of this, a penalty of Rs 10/- only per km will be imposed as per actual reading of speedometer.
20. In case contractor of the hired vehicle is not able to deploy the vehicle/ equivalent replacement vehicle because of reasons of the major breakdown, damage of the vehicle, theft, major accidents and he agrees to deploy another vehicle of lower category (agreed by HPPCL/ Department) then an amount of Rs 1,000/- per day shall be deducted from the running bill of the contractor.
21. If the contractor of the hired vehicle and driver of vehicle is found indulging in conduct not becoming of a person entrusted with the official duty then enquiry shall be conducted against him. The finding of the enquiry shall be conveyed in a month's time. If as per the finding of the enquiry misconduct is proven, then either the agreement of hiring such vehicle shall be terminated or instructions shall be given to remove the erring driver, as the case may be without further giving any opportunity.
22. The contractor of the hired vehicle hereby agrees to adhere to any instruction issued by HPPCL from time to time to ensure reasonable conduct by the person driving the vehicle. The aforesaid instructions, so issued, shall form integral part of the contract agreement between the parties for all intent and purposes.

D. Terms of Payment:

1. HPPCL will make the monthly payments by cheque to the contractor of hired vehicle within one month after the submission of the bill.
2. Ten percent (10%) of monthly fixed hired charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three months rental amount only.
3. In case of any breakdown, the contractor of hired vehicle will provide substitute vehicle immediately, otherwise a penalty of Rs 1,000/- per day will be imposed and the recovery to this effect will be made from the running bill of the contractor. In case the contractor fails to provide the vehicle within the scheduled time due to the reason beyond his control or due to natural calamities no penalty shall be made by HPPCL. However, the payment for these days shall not be made by HPPCL.
4. Normal duty hours will be 12 hours per day i.e. 08:00 AM to 08:00 PM, for additional hours in excess of 12 hours a day, the vehicle driver shall be paid @ Rs 15/- only per hour extra. These shall not be paid in case the vehicle is deputed outside of the project area / place of operation, in which case night halt charges shall be paid i.e. @ Rs 150/- only per night for outside of project area and @ Rs 100/- only per night for within project area respectively.
5. HPPCL will not pay for lubricants / coolants/ grease etc.

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6. All the journeys performed, covered on account of re-filling of fuel/ repairs of vehicle by the driver during his halt at out-station / at headquarters from his residence / place of parking to place of duty shall not be paid by HPPCL.
7. HPPCL shall have the right to deduct taxes/ TDS/ Bank charges etc. at sources as applicable as per rules in force from time to time.
8. The GST, if applicable, shall be borne by HPPCL or the Contractor has to provide copy of GST No. and receipt of tax deposited with concerned authority to HPPCL for reimbursement of GST.
9. The contract shall be for a period up to 31/03/2022 from date of signing of contract agreement unless otherwise extended by HPPCL. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.

E. Third Party Liabilities:

1. The contractor of the hired vehicle shall be responsible for compensation payable arising out of accident/ payment to third party, if involved. No compensation will be made by HPPCL, in case accident damage to vehicle or for death / injury to the driver.
2. In case of loss to property of HPPCL/Govt. Department is caused due to the negligence on the part of the driver of the vehicle, such losses shall be borne by the contractor.

F. Dispute Resolutions:

1. In case of dispute arising in out of the above conditions, the dispute will be resolved as per Indian arbitration Act, 1996. For un-resolved disputes the court at Kullu alone shall have the Jurisdiction to adjudicate upon.
2. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.


Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 131-47

Dated: 01-08-2021

Copy of above is forwarded to the following for information & necessary action please.

A. INTERNAL:

1. The Dy. General Manager (Elect.)-cum-HoP, Sainj HEP, HPPCL, Sarabai, Distt-Kullu, (HP).
2. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla for kind information and it is requested to upload NIQ on the official website of HPPCL.
3. The Sr. Manager (O&M), Sainj HEP, HPPCL, Matla, Distt-Kullu, (HP).
4. The Sr. Manager (B/HM), Sainj HEP, HPPCL, Larji/Sambha, Distt-Kullu, (HP).
5. The Finance & Accounts wing, Sainj HEP, HPPCL, Sarabai (Bhuntar), Distt-Kullu, (HP)



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6. Case file.
7. Notice Board.
- B. **EXTERNAL:-**

8. The Tehsildar, Sub-Tehsil Sainj, Distt-Kullu, (HP) {e-mail ID: thq-sainj-hp@nic.in}
9. The Pradhan, Gram Panchayat Deoridhar, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
10. The Pradhan, Gram Panchayat Gadaparli, PO-Majhan, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
11. The Pradhan, Gram Panchayat, Railla, PO-Railla, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
12. The Pradhan, Gram Panchayat Shanghad, PO-Madana, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
13. The Pradhan, Gram Panchayat Shenshar, PO-Bazahara, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
14. The Pradhan, Gram Panchayat Suchain, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
15. The President, Taxi Union, Sainj, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
16. The President, Taxi Union Bhuntar, Sub-Tehsil-Bhuntar, Distt-Kullu, (HP).

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Sainj HEP, HPPCL,
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ANNEXURE: - "A"

SCHEDULE OF BILL OF QUANTITY (BoQ)

NIQ No.: HPPCL/SHEP/SM(E)/Hiring of vehicle/2021-22- 131-47

Dated: 01-06-2021

Sr. No.	Description	Unit	Rate in Figures (INR)	Rate in Words (INR)
1.	Hiring charges of vehicle i.e. Mahindra Bolero, Model: BS6 OR Equivalent with driver per month.	Per Month		

[Signature]
Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar,
Distt. Kullu, (HP)- 175125

Sr. No.	DETAILS OF THE BIDDER:	TO BE FILLED BY THE BIDDER:
1.	Name of Bidder:	
2.	Contact Number:	
3.	Postal Address:	
4.	Mobile No., if any:	
5.	E-mail id, if any:	
6.	Signature of bidder:	
7.	Details of EMD deposited in the form of Crossed Demand Draft.	Name of Bank: DD No.: Amount: Rs Dated:

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SHORT TERM NOTICE INVITING QUOTATIONS

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 148-63

Dated: 01-06-2021

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Mahindra Bolero, Model: BS6 or Equivalent = 1 No.

The fuel cost would be reimbursed by HPPCL to contractor of vehicle on present market price irrespective of actual fuel consumption. The night halt charges, when the vehicle is taken outside the head quarter/station of operations & charges for extra running of vehicle more than 3,000 km per month will be paid extra.

The quotation should reach in the office of undersigned **on or before 16/06/2021 at 11:00 AM** and shall be opened on the same date at **11:45 AM** in the presence of the bidders or their authorized representatives, who may wish to be present.

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3. The contractor shall have a valid permit for plying the vehicle in HP as well as all over India.
4. The registration fee, payment of route permits, renewal of route permits, payment of all taxes and levies and timely passing of vehicle will be the sole responsibility of the contractor.
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12. One day's weekly rest shall be allowed, however, the weekly rest day shall be fixed by vehicle-in-charge. In case the hired vehicle is plied on weekly rest day, the proportionate payment/compensatory off shall be made accordingly.
13. Driver should have a mobile phone with a local number for better co-ordination with HPPCL/ Department representative. The cost/expenditure on this account shall be borne by the contractor himself.
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D. Terms of Payment:

1. HPPCL will make the monthly payments by cheque to the contractor of hired vehicle within one month after the submission of the bill.
2. Ten percent (10%) of monthly fixed hired charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three months rental amount only.
3. In case of any breakdown, the contractor of hired vehicle will provide substitute vehicle immediately, otherwise a penalty of Rs 1,000/- per day will be imposed and the recovery to this effect will be made from the running bill of the contractor. In case the contractor fails to provide the vehicle within the scheduled time due to the reason beyond his control or due to natural calamities no penalty shall be made by HPPCL. However, the payment for these days shall not be made by HPPCL.
4. Normal duty hours will be 12 hours per day i.e. 08:00 AM to 08:00 PM, for additional hours in excess of 12 hours a day, the vehicle driver shall be paid @ Rs 15/- only per hour extra. These shall not be paid in case the vehicle is deputed outside of the project area / place of operation, in which case night halt charges shall be paid i.e. @ Rs 150/- only per night for outside of project area and @ Rs 100/- only per night for within project area respectively.
5. HPPCL will not pay for lubricants / coolants/ grease etc.

(4)

HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



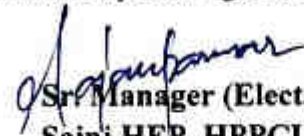
6. All the journeys performed, covered on account of re-filling of fuel/ repairs of vehicle by the driver during his halt at out-station / at headquarters from his residence / place of parking to place of duty shall not be paid by HPPCL.
7. HPPCL shall have the right to deduct taxes/ TDS/ Bank charges etc. at sources as applicable as per rules in force from time to time.
8. The GST, if applicable, shall be borne by HPPCL or the Contractor has to provide copy of GST No. and receipt of tax deposited with concerned authority to HPPCL for reimbursement of GST.
9. The contract shall be for a period up to 31/03/2022 from date of signing of contract agreement unless otherwise extended by HPPCL. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.

E. Third Party Liabilities:

1. The contractor of the hired vehicle shall be responsible for compensation payable arising out of accident/ payment to third party, if involved. No compensation will be made by HPPCL, in case accident damage to vehicle or for death / injury to the driver.
2. In case of loss to property of HPPCL/Govt. Department is caused due to the negligence on the part of the driver of the vehicle, such losses shall be borne by the contractor.

F. Dispute Resolutions:

1. In case of dispute arising in out of the above conditions, the dispute will be resolved as per Indian arbitration Act, 1996. For un-resolved disputes the court at Kullu alone shall have the Jurisdiction to adjudicate upon.
2. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.


Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22-148-63 Dated: 01-06-2021

Copy of above is forwarded to the following for information & necessary action please.

A. INTERNAL:

1. The Dy. General Manager (Elect.)-cum-HoP, Sainj HEP, HPPCL, Sarabai, Distt-Kullu, (HP).
2. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla for kind information and it is requested to upload NIQ on the official website of HPPCL.
3. The Sr. Manager (O&M), Sainj HEP, HPPCL, Matla, Distt-Kullu, (HP).
4. The Sr. Manager (B/HM), Sainj HEP, HPPCL, Larji/Sambha, Distt-Kullu, (HP).
5. The Finance & Accounts wing, Sainj HEP, HPPCL, Sarabai (Bhuntar), Distt-Kullu, (HP)

(5)



HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



6. Case file.
7. Notice Board.

B. EXTERNAL:-

8. The Tehsildar, Sub-Tehsil Sainj, Distt-Kullu, (HP) {e-mail ID: thq-sainj-hp@nic.in}
9. The Pradhan, Gram Panchayat Deoridhar, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
10. The Pradhan, Gram Panchayat Gadaparli, PO-Majhan, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
11. The Pradhan, Gram Panchayat Railla, PO-Railla, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
12. The Pradhan, Gram Panchayat Shanghad, PO-Madana, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
13. The Pradhan, Gram Panchayat Shenshar, PO-Bazahara, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
14. The Pradhan, Gram Panchayat Suchain, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
15. The President, Taxi Union, Sainj, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
16. The President, Taxi Union Bhuntar, Sub-Tehsil-Bhuntar, Distt-Kullu, (HP).

-sd-

Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

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HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



ANNEXURE: - "A"

SCHEDULE OF BILL OF QUANTITY (BoQ)

NIQ No.: HPPCL/SHEP/SM(E)/Hiring of vehicle/2021-22- 148-63

Dated: 01-06-2021

Sr. No.	Description	Unit	Rate in Figures (INR)	Rate in Words (INR)
1.	Hiring charges of vehicle i.e. Mahindra Bolero, Model: BS6 OR Equivalent with driver per month.	Per Month		

[Signature]
Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)- 175125

Sr. No.	DETAILS OF THE BIDDER:	TO BE FILLED BY THE BIDDER:
1.	Name of Bidder:	
2.	Contact Number:	
3.	Postal Address:	
4.	Mobile No., if any:	
5.	E-mail id, if any:	
6.	Signature of bidder:	
7.	Details of EMD deposited in the form of Crossed Demand Draft.	Name of Bank: DD No.: Amount: Rs Dated:

(7)



HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006GGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarjie@gmail.com Fax & Phone No: 01902 265191



SHORT TERM NOTICE INVITING QUOTATIONS

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 164-79

Dated: 01-06-2021

Sealed quotations as per ANNEXURE-"A" of the short term notice inviting quotations (NIQs) are hereby invited by the undersigned on behalf of HPPCL for hiring of vehicle i.e. Mahindra Bolero Model / TATA Sumo Gold or Equivalent with driver on monthly hire charges basis for use within Sainj project area / outside project area as per detailed conditions given here under:-

Mahindra Bolero, Model (BS6) / TATA Sumo Gold or Equivalent = 1 No

The fuel cost would be reimbursed by HPPCL to contractor of vehicle on present market price irrespective of actual fuel consumption. The night halt charges, when the vehicle is taken outside the head quarter/station of operations & charges for extra running of vehicle more than 3,000 km per month will be paid extra.

The quotation should reach in the office of undersigned **on or before 16/06/2021 at 11: 00 AM** and shall be opened on the same date at **12:15 PM** in the presence of the bidders or their authorized representatives, who may wish to be present.

A. Instructions to Bidders:

1. The short term notice inviting quotation and price bid performa may be downloaded from the official website of HPPCL i.e. www.hppcl.in The filled price bid (Annexure-A) and terms & conditions of NIQ duly signed by the bidder along with EMD should be submitted in one sealed covers super scribing NIQ ref. number, date of opening, name and address of the bidder clearly mentioned on the envelope. The envelope should be sent at the address of undersigned.
2. The earnest money amounting to **Rs 6,000/- (Rupees six thousand only)** in the form of crossed demand draft in favour of "Sainj HEP, HPPCL" payable at **Kullu, (HP)** may be enclosed with the offer. The offer not accompanied with EMD shall not be entertained. In case of acceptance of rates/award of contract the EMD will be converted into security deposit.
3. The Annexure-"A" of this NIQ shall contain no interlineations or overwriting. In case there is a discrepancy between the rate of words and figures, the rate in words shall prevail.
4. Ten percent (10%) of monthly fixed hire charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three month's rental amount only.
5. The speedometer of the vehicle will be jointly sealed by the contractor and vehicle-in-charge. Vehicle without working speedometer shall not be acceptable. In specific cases of speedometer breakdown, the permission for running the vehicle shall be obtained from vehicle-in-charge.
6. The rates offered shall be valid for a period of 24 months from the date of the opening of quotation.

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HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



7. The contract period would be up to 31/03/2022 from date of signing of contract agreement. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.
8. In case the date of receipt/ opening of quotations happen to be a holiday, then the same shall be received/ opened on the next working day.
9. In case of acceptance of rates, the successful bidder shall have to sign an agreement with HPPCL regarding terms and conditions with regard to hiring of vehicle. The contract agreement shall be made on non-judicial stamp paper (to be continued on judicial papers if required) purchased in Himachal Pradesh of the value as required under the Indian Stamp Act. The cost of the same shall be borne by the Contractor.
10. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.
11. The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.

B. Eligibility Criteria:

1. The bidder should be from a local area and a Bonafide Resident of HP.
2. Preference shall be given to the bidders from Project Affected Family (PAF)/ Project Affected Area (PAA) / Project Affected Zone (PAZ).
3. For clarification regarding PAF/ PAA /PAZ, the bidder may visit R&R Office, HPPCL, Sarabai (Documentary proof in this regard should be attached).
4. Bidder must be an owner of vehicle, the documentary evidence of the same shall be submitted, if asked for.

C. Commercial Terms and Conditions:

1. The vehicle should be fitted with all basic amenities.
2. The vehicle should be a new one of Model-2021 or Model-2020 and the total mileage covered should not exceed 10,000 km. The photocopies of the Registration Certificate of vehicle establishing the age of the vehicle, shall be submitted by the successful bidder.
3. The contractor shall have a valid permit for plying the vehicle in HP as well as all over India.
4. The registration fee, payment of route permits, renewal of route permits, payment of all taxes and levies and timely passing of vehicle will be the sole responsibility of the contractor.
5. The vehicle is to ply mainly in HP and neighboring states. While on tours the payment of all taxes including toll tax/entry tax at barrier/ parking charges etc. within HP and interstate will be the responsibility of the contractor. The contractor shall have necessary permit to ply the vehicle.
6. The vehicle shall have two sets of loose white covers so that these can be changed alternatively, after washing /dry cleaning and cost of washing & dry cleaning of these covers will be borne by the contractor himself. The seat cover of the vehicle shall be replaced/ changed weekly. The contractor shall maintain vehicle in good condition and keep it neat and clean always. In case the contractor fails to keep the vehicle neat and clean, HPPCL shall get the same done at his cost.

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7. The contractor shall provide driver having a valid driving license and at least with five years experience of driving in all types of roads. The driver & vehicle provided by the contractor shall not be changed without prior permission of the vehicle-in-charge. If either the vehicle or driver is not found suitable by HPPCL, then the vehicle / driver shall be changed immediately on receiving a request from HPPCL to that effect.
8. The driver of the vehicle provided by the contractor shall observe all the etiquette and protocol while performing his duty. The driver of the vehicle shall be neatly dressed and must carry a mobile phone in working hours, for which no separate payment will be made by HPPCL
9. The contractor shall make payment of wages to his driver and is responsible for minimum wages act applicable at the time.
10. The vehicle shall be stationed at Sarabai (Bhuntar)/ Larji/ Matla, Distt Kullu, (HP) unless directed otherwise by vehicle-in-charge. Parking arrangement at Sarabai (Bhuntar)/ Larji/ Matla shall be made by the contractor at his own risk and responsibility.
11. The vehicle should be available from 8:00 AM to 8:00 PM on all working days. Apart from the working hours on the working days, the vehicle should be made available within half an hour at call during the non-working hours. Also during the non-working days the vehicle should also be made available within half an hour at call.
12. One day's weekly rest shall be allowed, however, the weekly rest day shall be fixed by vehicle-in-charge. In case the hired vehicle is plied on weekly rest day, the proportionate payment/compensatory off shall be made accordingly.
13. Driver should have a mobile phone with a local number for better co-ordination with HPPCL/ Department representative. The cost/expenditure on this account shall be borne by the contractor himself.
14. The vehicle shall be plied on Kacha Pucca Road within and outside Kullu including project roads, inside the Tunnel and Adits and as per HPPCL requirements and can be called at any time.
15. The fuel i.e. Petrol/ Diesel (normal) in hired vehicle will be filled by the contractor himself and the reimbursement of fuel i.e. Petrol/Diesel (normal) is to be made by **HPPCL to Contractor @10 km per Ltrs.** on the basis of actual original receipt from the reputed petrol pump duly verified by vehicle vehicle-in-charge after making necessary entries in the log book of hired vehicle.
16. Monthly running of the vehicle would be 3,000 km approx. This is only indicative and if the vehicle is required to run more than this figure then approval of HoP of Sainj HEP is required. If the vehicle is plied for extra km beyond 3000 km, extra hiring charges shall be made by HPPCL to Contractor @ Rs 4/- only per km exclusive of fuel cost. The fuel cost i.e. Petrol/ Diesel (normal) shall be reimbursed as per actual on production of documentary proof.
17. All the petty/major repairs of the vehicle shall be carried out by the contractor at his own cost.
18. The driver/ contractor shall keep and maintain a log book (to be provided by HPPCL) of vehicle which should be completed every day. HPPCL/Departmental executives/ non-executives using the vehicle will verify the journeys in the log book. In case of incomplete log book, it shall be considered the vehicle has not been used by HPPCL/Department.



HIMACHAL PRADESH POWER CORPORATION LIMITED

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Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



19. This vehicle may be treated as an official vehicle of HPPCL/ Department. No private journey/ use as a taxi will be allowed. However, journey performed for repair of vehicle, from office to parking place or any other type of journey will be allowed with the permission of vehicle-in-charge. In case of non-compliance of this, a penalty of Rs 10/- only per km will be imposed as per actual reading of speedometer.
20. In case contractor of the hired vehicle is not able to deploy the vehicle/ equivalent replacement vehicle because of reasons of the major breakdown, damage of the vehicle, theft, major accidents and he agrees to deploy another vehicle of lower category (agreed by HPPCL/ Department) then an amount of Rs 1,000/- per day shall be deducted from the running bill of the contractor.
21. If the contractor of the hired vehicle and driver of vehicle is found indulging in conduct not becoming of a person entrusted with the official duty then enquiry shall be conducted against him. The finding of the enquiry shall be conveyed in a month's time. If as per the finding of the enquiry misconduct is proven, then either the agreement of hiring such vehicle shall be terminated or instructions shall be given to remove the erring driver, as the case may be without further giving any opportunity.
22. The contractor of the hired vehicle hereby agrees to adhere to any instruction issued by HPPCL from time to time to ensure reasonable conduct by the person driving the vehicle. The aforesaid instructions, so issued, shall form integral part of the contract agreement between the parties for all intent and purposes.

D. Terms of Payment:

1. HPPCL will make the monthly payments by cheque to the contractor of hired vehicle within one month after the submission of the bill.
2. Ten percent (10%) of monthly fixed hired charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three months rental amount only.
3. In case of any breakdown, the contractor of hired vehicle will provide substitute vehicle immediately, otherwise a penalty of Rs 1,000/- per day will be imposed and the recovery to this effect will be made from the running bill of the contractor. In case the contractor fails to provide the vehicle within the scheduled time due to the reason beyond his control or due to natural calamities no penalty shall be made by HPPCL. However, the payment for these days shall not be made by HPPCL.
4. Normal duty hours will be 12 hours per day i.e. 08:00 AM to 08:00 PM, for additional hours in excess of 12 hours a day, the vehicle driver shall be paid @ Rs 15/- only per hour extra. These shall not be paid in case the vehicle is deputed outside of the project area / place of operation, in which case night halt charges shall be paid i.e. @ Rs 150/- only per night for outside of project area and @ Rs 100/- only per night for within project area respectively.
5. HPPCL will not pay for lubricants / coolants/ grease etc.

4

HIMACHAL PRADESH POWER CORPORATION LIMITED

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6. All the journeys performed, covered on account of re-filling of fuel/ repairs of vehicle by the driver during his halt at out-station / at headquarters from his residence / place of parking to place of duty shall not be paid by HPPCL.
7. HPPCL shall have the right to deduct taxes/ TDS/ Bank charges etc. at sources as applicable as per rules in force from time to time.
8. The GST, if applicable, shall be borne by HPPCL or the Contractor has to provide copy of GST No. and receipt of tax deposited with concerned authority to HPPCL for reimbursement of GST.
9. The contract shall be for a period up to 31/03/2022 from date of signing of contract agreement unless otherwise extended by HPPCL. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.

E. Third Party Liabilities:

1. The contractor of the hired vehicle shall be responsible for compensation payable arising out of accident/ payment to third party, if involved. No compensation will be made by HPPCL, in case accident damage to vehicle or for death / injury to the driver.
2. In case of loss to property of HPPCL/Govt. Department is caused due to the negligence on the part of the driver of the vehicle, such losses shall be borne by the contractor.

F. Dispute Resolutions:

1. In case of dispute arising in out of the above conditions, the dispute will be resolved as per Indian arbitration Act, 1996. For un-resolved disputes the court at Kullu alone shall have the Jurisdiction to adjudicate upon.
2. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.


Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22-164-79

Dated: 01-06-2021

Copy of above is forwarded to the following for information & necessary action please.

A. INTERNAL:

1. The Dy. General Manager (Elect.)-cum-HoP, Sainj HEP, HPPCL, Sarabai, Distt-Kullu, (HP).
2. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla for kind information and it is requested to upload NIQ on the official website of HPPCL.
3. The Sr. Manager (O&M), Sainj HEP, HPPCL, Matla, Distt-Kullu, (HP).
4. The Sr. Manager (B/HM), Sainj HEP, HPPCL, Larji/Sambha, Distt-Kullu, (HP).
5. The Finance & Accounts wing, Sainj HEP, HPPCL, Sarabai (Bhuntar), Distt-Kullu, (HP)

(5)



HIMACHAL PRADESH POWER CORPORATION LIMITED

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Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



6. Case file.
7. Notice Board.

B. EXTERNAL:-

8. The Tehsildar, Sub-Tehsil Sainj, Distt-Kullu, (HP) {e-mail ID: thq-sainj-hp@nic.in}
9. The Pradhan, Gram Panchayat Deoridhar, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
10. The Pradhan, Gram Panchayat Gadaparli, PO-Majhan, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
11. The Pradhan, Gram Panchayat Railla, PO-Railla, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
12. The Pradhan, Gram Panchayat Shanghad, PO-Madana, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
13. The Pradhan, Gram Panchayat Shenshar, PO-Bazahara, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
14. The Pradhan, Gram Panchayat Suchain, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
15. The President, Taxi Union, Sainj, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
16. The President, Taxi Union Bhuntar, Sub-Tehsil-Bhuntar, Distt-Kullu, (HP).

-sd-
Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

(6)

HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2008SGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarj.e@gmail.com Fax & Phone No: 01902 265191



ANNEXURE: - "A"

SCHEDULE OF BILL OF QUANTITY (BoQ)

NIQ No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 164-79

Dated: 01-06-2021

Sr. No.	Description	Unit	Rate in Figures (INR)	Rate in Words (INR)
1.	Hiring charges of vehicle i.e. Mahindra Bolero, Model: BS6 / TATA Sumo Gold OR Equivalent with driver per month.	Per Month		

[Signature]
Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)- 175125

Sr. No.	DETAILS OF THE BIDDER:	TO BE FILLED BY THE BIDDER:
1.	Name of Bidder:	
2.	Contact Number:	
3.	Postal Address:	
4.	Mobile No., if any:	
5.	E-mail id, if any:	
6.	Signature of bidder:	
7.	Details of EMD deposited in the form of Crossed Demand Draft.	Name of Bank: DD No.: Amount: Rs Dated:

(7)



HIMACHAL PRADESH POWER CORPORATION LIMITED

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Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



SHORT TERM NOTICE INVITING QUOTATIONS

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 180-95

Dated: 01-06-2021

Sealed quotations as per ANNEXURE-"A" of the short term notice inviting quotations (NIQs) are hereby invited by the undersigned on behalf of HPPCL for hiring of vehicle i.e. Mahindra Bolero Model / TATA Sumo Gold or Equivalent with driver on monthly hire charges basis for use within Sainj project area / outside project area as per detailed conditions given here under:-

Mahindra Bolero, Model (BS6) / TATA Sumo Gold or Equivalent = 1 No

The fuel cost would be reimbursed by HPPCL to contractor of vehicle on present market price irrespective of actual fuel consumption. The night halt charges, when the vehicle is taken outside the head quarter/station of operations & charges for extra running of vehicle more than 3,000 km per month will be paid extra.

The quotation should reach in the office of undersigned on or before 16/06/2021 at 11:00 AM and shall be opened on the same date at 12:30 PM in the presence of the bidders or their authorized representatives, who may wish to be present.

A. Instructions to Bidders:

1. The short term notice inviting quotation and price bid performa may be downloaded from the official website of HPPCL i.e. www.hppcl.in The filled price bid (Annexure-A) and terms & conditions of NIQ duly signed by the bidder along with EMD should be submitted in one sealed covers super scribing NIQ ref. number, date of opening, name and address of the bidder clearly mentioned on the envelope. The envelope should be sent at the address of undersigned.
2. The earnest money amounting to Rs 6,000/- (Rupees six thousand only) in the form of crossed demand draft in favour of "Sainj HEP, HPPCL" payable at Kullu, (HP) may be enclosed with the offer. The offer not accompanied with EMD shall not be entertained. In case of acceptance of rates/award of contract the EMD will be converted into security deposit.
3. The Annexure-"A" of this NIQ shall contain no interlineations or overwriting. In case there is a discrepancy between the rate of words and figures, the rate in words shall prevail.
4. Ten percent (10%) of monthly fixed hire charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three month's rental amount only.
5. The speedometer of the vehicle will be jointly sealed by the contractor and vehicle-in-charge. Vehicle without working speedometer shall not be acceptable. In specific cases of speedometer breakdown, the permission for running the vehicle shall be obtained from vehicle-in-charge.
6. The rates offered shall be valid for a period of 24 months from the date of the opening of quotation.

1

HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2008SGC030691)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



7. The contract period would be up to 31/03/2022 from date of signing of contract agreement. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.
8. In case the date of receipt/ opening of quotations happen to be a holiday, then the same shall be received/ opened on the next working day.
9. In case of acceptance of rates, the successful bidder shall have to sign an agreement with HPPCL regarding terms and conditions with regard to hiring of vehicle. The contract agreement shall be made on non-judicial stamp paper (to be continued on judicial papers if required) purchased in Himachal Pradesh of the value as required under the Indian Stamp Act. The cost of the same shall be borne by the Contractor.
10. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.
11. The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.

B. Eligibility Criteria:

1. The bidder should be from a local area and a Bonafide Resident of HP.
2. Preference shall be given to the bidders from Project Affected Family (PAF)/ Project Affected Area (PAA) / Project Affected Zone (PAZ).
3. For clarification regarding PAF/ PAA /PAZ, the bidder may visit R&R Office, HPPCL, Sarabai (Documentary proof in this regard should be attached).
4. Bidder must be an owner of vehicle, the documentary evidence of the same shall be submitted, if asked for.

C. Commercial Terms and Conditions:

1. The vehicle should be fitted with all basic amenities.
2. The vehicle should be a new one of Model-2021 or Model-2020 and the total mileage covered should not exceed 10,000 km. The photocopies of the Registration Certificate of vehicle establishing the age of the vehicle, shall be submitted by the successful bidder.
3. The contractor shall have a valid permit for plying the vehicle in HP as well as all over India.
4. The registration fee, payment of route permits, renewal of route permits, payment of all taxes and levies and timely passing of vehicle will be the sole responsibility of the contractor.
5. The vehicle is to ply mainly in HP and neighboring states. While on tours the payment of all taxes including toll tax/entry tax at barrier/ parking charges etc. within HP and interstate will be the responsibility of the contractor. The contractor shall have necessary permit to ply the vehicle.
6. The vehicle shall have two sets of loose white covers so that these can be changed alternatively, after washing /dry cleaning and cost of washing & dry cleaning of these covers will be borne by the contractor himself. The seat cover of the vehicle shall be replaced/ changed weekly. The contractor shall maintain vehicle in good condition and keep it neat and clean always. In case the contractor fails to keep the vehicle neat and clean, HPPCL shall get the same done at his cost.

2

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7. The contractor shall provide driver having a valid driving license and at least with five years experience of driving in all types of roads. The driver & vehicle provided by the contractor shall not be changed without prior permission of the vehicle-in-charge. If either the vehicle or driver is not found suitable by HPPCL, then the vehicle / driver shall be changed immediately on receiving a request from HPPCL to that effect.
8. The driver of the vehicle provided by the contractor shall observe all the etiquette and protocol while performing his duty. The driver of the vehicle shall be neatly dressed and must carry a mobile phone in working hours, for which no separate payment will be made by HPPCL.
9. The contractor shall make payment of wages to his driver and is responsible for minimum wages act applicable at the time.
10. The vehicle shall be stationed at Sarabai (Bhuntar)/ Larji/ Matla, Distt Kullu, (HP) unless directed otherwise by vehicle-in-charge. Parking arrangement at Sarabai (Bhuntar)/ Larji/ Matla shall be made by the contractor at his own risk and responsibility.
11. The vehicle should be available from 8:00 AM to 8:00 PM on all working days. Apart from the working hours on the working days, the vehicle should be made available within half an hour at call during the non-working hours. Also during the non-working days the vehicle should also be made available within half an hour at call.
12. One day's weekly rest shall be allowed, however, the weekly rest day shall be fixed by vehicle-in-charge. In case the hired vehicle is plied on weekly rest day, the proportionate payment/compensatory off shall be made accordingly.
13. Driver should have a mobile phone with a local number for better co-ordination with HPPCL/ Department representative. The cost/expenditure on this account shall be borne by the contractor himself.
14. The vehicle shall be plied on Kacha Pucca Road within and outside Kullu including project roads, inside the Tunnel and Adits and as per HPPCL requirements and can be called at any time.
15. The fuel i.e. Petrol/ Diesel (normal) in hired vehicle will be filled by the contractor himself and the reimbursement of fuel i.e. Petrol/Diesel (normal) is to be made by **HPPCL to Contractor @10 km per Ltrs.** on the basis of actual original receipt from the reputed petrol pump duly verified by vehicle vehicle-in-charge after making necessary entries in the log book of hired vehicle.
16. Monthly running of the vehicle would be 3,000 km approx. This is only indicative and if the vehicle is required to run more than this figure then approval of HoP of Sainj HEP is required. If the vehicle is plied for extra km beyond 3000 km, extra hiring charges shall be made by HPPCL to Contractor @ Rs 4/- only per km exclusive of fuel cost. The fuel cost i.e. Petrol/ Diesel (normal) shall be reimbursed as per actual on production of documentary proof.
17. All the petty/major repairs of the vehicle shall be carried out by the contractor at his own cost.
18. The driver/ contractor shall keep and maintain a log book (to be provided by HPPCL) of vehicle which should be completed every day. HPPCL/Departmental executives/ non-executives using the vehicle will verify the journeys in the log book. In case of incomplete log book, it shall be considered the vehicle has not been used by HPPCL/Department.

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19. This vehicle may be treated as an official vehicle of HPPCL/ Department. No private journey/ use as a taxi will be allowed. However, journey performed for repair of vehicle, from office to parking place or any other type of journey will be allowed with the permission of vehicle-in-charge. In case of non-compliance of this, a penalty of Rs 10/- only per km will be imposed as per actual reading of speedometer.
20. In case contractor of the hired vehicle is not able to deploy the vehicle/ equivalent replacement vehicle because of reasons of the major breakdown, damage of the vehicle, theft, major accidents and he agrees to deploy another vehicle of lower category (agreed by HPPCL/ Department) then an amount of Rs 1,000/- per day shall be deducted from the running bill of the contractor.
21. If the contractor of the hired vehicle and driver of vehicle is found indulging in conduct not becoming of a person entrusted with the official duty then enquiry shall be conducted against him. The finding of the enquiry shall be conveyed in a month's time. If as per the finding of the enquiry misconduct is proven, then either the agreement of hiring such vehicle shall be terminated or instructions shall be given to remove the erring driver, as the case may be without further giving any opportunity.
22. The contractor of the hired vehicle hereby agrees to adhere to any instruction issued by HPPCL from time to time to ensure reasonable conduct by the person driving the vehicle. The aforesaid instructions, so issued, shall form integral part of the contract agreement between the parties for all intent and purposes.

D. Terms of Payment:

1. HPPCL will make the monthly payments by cheque to the contractor of hired vehicle within one month after the submission of the bill.
2. Ten percent (10%) of monthly fixed hired charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three months rental amount only.
3. In case of any breakdown, the contractor of hired vehicle will provide substitute vehicle immediately, otherwise a penalty of Rs 1,000/- per day will be imposed and the recovery to this effect will be made from the running bill of the contractor. In case the contractor fails to provide the vehicle within the scheduled time due to the reason beyond his control or due to natural calamities no penalty shall be made by HPPCL. However, the payment for these days shall not be made by HPPCL.
4. Normal duty hours will be 12 hours per day i.e. 08:00 AM to 08:00 PM, for additional hours in excess of 12 hours a day, the vehicle driver shall be paid @ Rs 15/- only per hour extra. These shall not be paid in case the vehicle is deputed outside of the project area / place of operation, in which case night halt charges shall be paid i.e. @ Rs 150/- only per night for outside of project area and @ Rs 100/- only per night for within project area respectively.
5. HPPCL will not pay for lubricants / coolants/ grease etc.

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6. All the journeys performed, covered on account of re-filling of fuel/ repairs of vehicle by the driver during his halt at out-station / at headquarters from his residence / place of parking to place of duty shall not be paid by HPPCL.
7. HPPCL shall have the right to deduct taxes/ TDS/ Bank charges etc. at sources as applicable as per rules in force from time to time.
8. The GST, if applicable, shall be borne by HPPCL or the Contractor has to provide copy of GST No. and receipt of tax deposited with concerned authority to HPPCL for reimbursement of GST.
9. The contract shall be for a period up to 31/03/2022 from date of signing of contract agreement unless otherwise extended by HPPCL. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.

E. Third Party Liabilities:

1. The contractor of the hired vehicle shall be responsible for compensation payable arising out of accident/ payment to third party, if involved. No compensation will be made by HPPCL, in case accident damage to vehicle or for death / injury to the driver.
2. In case of loss to property of HPPCL/Govt. Department is caused due to the negligence on the part of the driver of the vehicle, such losses shall be borne by the contractor.

F. Dispute Resolutions:

1. In case of dispute arising in out of the above conditions, the dispute will be resolved as per Indian arbitration Act, 1996. For un-resolved disputes the court at Kullu alone shall have the Jurisdiction to adjudicate upon.
2. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.


Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 180-95 Dated: 01-06-2021

Copy of above is forwarded to the following for information & necessary action please.

A. INTERNAL:

1. The Dy. General Manager (Elect.)-cum-HoP, Sainj HEP, HPPCL, Sarabai, Distt-Kullu, (HP).
2. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla for kind information and it is requested to upload NIQ on the official website of HPPCL.
3. The Sr. Manager (O&M), Sainj HEP, HPPCL, Matla, Distt-Kullu, (HP).
4. The Sr. Manager (B/HM), Sainj HEP, HPPCL, Larji/Sambha, Distt-Kullu, (HP).
5. The Finance & Accounts wing, Sainj HEP, HPPCL, Sarabai (Bhuntar), Distt-Kullu, (HP)

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6. Case file.
7. Notice Board.

B. EXTERNAL:-

8. The Tehsildar, Sub-Tehsil Sainj, Distt-Kullu, (HP) {e-mail ID: thq-sainj-hp@nic.in}
9. The Pradhan, Gram Panchayat Deoridhar, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
10. The Pradhan, Gram Panchayat Gadaparli, PO-Majhan, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
11. The Pradhan, Gram Panchayat, Railla, PO-Railla, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
12. The Pradhan, Gram Panchayat Shanghad, PO-Madana, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
13. The Pradhan, Gram Panchayat Shenshar, PO-Bazahara, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
14. The Pradhan, Gram Panchayat Suchain, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
15. The President, Taxi Union, Sainj, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
16. The President, Taxi Union Bhuntar, Sub-Tehsil-Bhuntar, Distt-Kullu, (HP).

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Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
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ANNEXURE: - "A"

SCHEDULE OF BILL OF QUANTITY (BoQ)

NIQ No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 180-95

Dated: 01-06-2021

Sr. No.	Description	Unit	Rate in Figures (INR)	Rate in Words (INR)
1.	Hiring charges of vehicle i.e. Mahindra Bolero, Model: BS6 / TATA Sumo Gold OR Equivalent with driver per month.	Per Month		


Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)- 175125

Sr. No.	DETAILS OF THE BIDDER:	TO BE FILLED BY THE BIDDER:
1.	Name of Bidder:	
2.	Contact Number:	
3.	Postal Address:	
4.	Mobile No., if any:	
5.	E-mail id, if any:	
6.	Signature of bidder:	
7.	Details of EMD deposited in the form of Crossed Demand Draft.	Name of Bank: DD No.: Amount: Rs Dated:

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SHORT TERM NOTICE INVITING QUOTATIONS

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 135-211

Dated: 01-06-2021

Sealed quotations as per ANNEXURE-"A" of the short term notice inviting quotations (NIQs) are hereby invited by the undersigned on behalf of HPPCL for hiring of vehicle having seating capacity of 12+1 seats i.e. Force Tempo Traveller or Equivalent with driver on monthly hire charges basis for use within Sainj project area / outside project area as per detailed conditions given here under:-

Force Tempo Traveller (12+1 Seater) or Equivalent = 1 No.

The fuel cost would be reimbursed by HPPCL to contractor of vehicle on present market price irrespective of actual fuel consumption. The night halt charges, when the vehicle is taken outside the head quarter/station of operations & charges for extra running of vehicle more than 3,000 km per month will be paid extra.

The quotation should reach in the office of undersigned **on or before 16/06/2021 at 11:00 AM** and shall be opened on the same date at **12:45 PM** in the presence of the bidders or their authorized representatives, who may wish to be present.

A. Instructions to Bidders:

1. The short term notice inviting quotation and price bid performa may be downloaded from the official website of HPPCL i.e. www.hppcl.in The filled price bid (Annexure-A) and terms & conditions of NIQ duly signed by the bidder along with EMD should be submitted in one sealed covers super scribing NIQ ref. number, date of opening, name and address of the bidder clearly mentioned on the envelope. The envelope should be sent at the address of undersigned.
2. The earnest money amounting to **Rs 10,000/- (Rupees ten thousand only)** in the form of crossed demand draft in favour of "Sainj HEP, HPPCL" payable at Kullu, (HP) may be enclosed with the offer. The offer not accompanied with EMD shall not be entertained. In case of acceptance of rates/award of contract the EMD will be converted into security deposit.
3. The Annexure-"A" of this NIQ shall contain no interlineations or overwriting. In case there is a discrepancy between the rate of words and figures, the rate in words shall prevail.
4. Ten percent (10%) of monthly fixed hire charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three month's rental amount only.
5. The speedometer of the vehicle will be jointly sealed by the contractor and vehicle-in-charge. Vehicle without working speedometer shall not be acceptable. In specific cases of speedometer breakdown, the permission for running the vehicle shall be obtained from vehicle-in-charge.
6. The rates offered shall be valid for a period of 24 months from the date of the opening of quotation.

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7. The contract period would be up to 31/03/2022 from date of signing of contract agreement. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.
8. In case the date of receipt/ opening of quotations happen to be a holiday, then the same shall be received/ opened on the next working day.
9. In case of acceptance of rates, the successful bidder shall have to sign an agreement with HPPCL regarding terms and conditions with regard to hiring of vehicle. The contract agreement shall be made on non-judicial stamp paper (to be continued on judicial papers if required) purchased in Himachal Pradesh of the value as required under the Indian Stamp Act. The cost of the same shall be borne by the Contractor.
10. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.
11. The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.

B. Eligibility Criteria:

1. The bidder should be from a local area and a Bonafide Resident of HP.
2. Preference shall be given to the bidders from Project Affected Family (PAF)/ Project Affected Area (PAA) / Project Affected Zone (PAZ).
3. For clarification regarding PAF/ PAA /PAZ, the bidder may visit R&R Office, HPPCL, Sarabai (Documentary proof in this regard should be attached).
4. Bidder must be an owner of vehicle, the documentary evidence of the same shall be submitted, if asked for.

C. Commercial Terms and Conditions:

1. The vehicle should be fitted with all basic amenities.
2. The vehicle should be a new one of Model-2021 or Model-2020 and the total mileage covered should not exceed 10,000 km. The photocopies of the Registration Certificate of vehicle establishing the age of the vehicle, shall be submitted by the successful bidder.
3. The contractor shall have a valid permit for plying the vehicle in HP as well as all over India.
4. The registration fee, payment of route permits, renewal of route permits, payment of all taxes and levies and timely passing of vehicle will be the sole responsibility of the contractor.
5. The vehicle is to ply mainly in HP and neighboring states. While on tours the payment of all taxes including toll tax/entry tax at barrier/ parking charges etc. within HP and interstate will be the responsibility of the contractor. The contractor shall have necessary permit to ply the vehicle.
6. The vehicle shall have two sets of loose white covers so that these can be changed alternatively, after washing /dry cleaning and cost of washing & dry cleaning of these covers will be borne by the contractor himself. The seat cover of the vehicle shall be replaced/ changed weekly. The contractor shall maintain vehicle in good condition and keep it neat and clean always. In case the contractor fails to keep the vehicle neat and clean, HPPCL shall get the same done at his cost.

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7. The contractor shall provide driver having a valid driving license and at least with five years experience of driving in all types of roads. The driver & vehicle provided by the contractor shall not be changed without prior permission of the vehicle-in-charge. If either the vehicle or driver is not found suitable by HPPCL, then the vehicle / driver shall be changed immediately on receiving a request from HPPCL to that effect.
8. The driver of the vehicle provided by the contractor shall observe all the etiquette and protocol while performing his duty. The driver of the vehicle shall be neatly dressed and must carry a mobile phone in working hours, for which no separate payment will be made by HPPCL.
9. The contractor shall make payment of wages to his driver and is responsible for minimum wages act applicable at the time.
10. The vehicle shall be stationed at Sarabai (Bhuntar)/ Larji/ Matla, Distt Kullu, (HP) unless directed otherwise by vehicle-in-charge. Parking arrangement at Sarabai (Bhuntar)/ Larji/ Matla shall be made by the contractor at his own risk and responsibility.
11. The vehicle should be available from 8:00 AM to 8:00 PM on all working days. Apart from the working hours on the working days, the vehicle should be made available within half an hour at call during the non-working hours. Also during the non-working days the vehicle should also be made available within half an hour at call.
12. One day's weekly rest shall be allowed, however, the weekly rest day shall be fixed by vehicle-in-charge. In case the hired vehicle is plied on weekly rest day, the proportionate payment/compensatory off shall be made accordingly.
13. Driver should have a mobile phone with a local number for better co-ordination with HPPCL/ Department representative. The cost/expenditure on this account shall be borne by the contractor himself.
14. The vehicle shall be plied on Kacha Pucca Road within and outside Kullu including project roads, inside the Tunnel and Adits and as per HPPCL requirements and can be called at any time.
15. The fuel i.e. Petrol/ Diesel (normal) in hired vehicle will be filled by the contractor himself and the reimbursement of fuel i.e. Petrol/Diesel (normal) is to be made by **HPPCL to Contractor @7 km per Ltrs.** on the basis of actual original receipt from the reputed petrol pump duly verified by vehicle vehicle-in-charge after making necessary entries in the log book of hired vehicle.
16. Monthly running of the vehicle would be 3,000 km approx. This is only indicative and if the vehicle is required to run more than this figure then approval of HoP of Sainj HEP is required. If the vehicle is plied for extra km beyond 3000 km, extra hiring charges shall be made by HPPCL to Contractor @ Rs 4/- only per km exclusive of fuel cost. The fuel cost i.e. Petrol/ Diesel (normal) shall be reimbursed as per actual on production of documentary proof.
17. All the petty/major repairs of the vehicle shall be carried out by the contractor at his own cost.
18. The driver/ contractor shall keep and maintain a log book (to be provided by HPPCL) of vehicle which should be completed every day. HPPCL/Departmental executives/ non-executives using the vehicle will verify the journeys in the log book. In case of incomplete log book, it shall be considered the vehicle has not been used by HPPCL/Department.

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19. This vehicle may be treated as an official vehicle of HPPCL/ Department. No private journey/ use as a taxi will be allowed. However, journey performed for repair of vehicle, from office to parking place or any other type of journey will be allowed with the permission of vehicle-in-charge. In case of non-compliance of this, a penalty of Rs 12/- only per km will be imposed as per actual reading of speedometer.
20. In case contractor of the hired vehicle is not able to deploy the vehicle/ equivalent replacement vehicle because of reasons of the major breakdown, damage of the vehicle, theft, major accidents and he agrees to deploy another vehicle of lower category (agreed by HPPCL/ Department) then an amount of Rs 2,000/- per day shall be deducted from the running bill of the contractor.
21. If the contractor of the hired vehicle and driver of vehicle is found indulging in conduct not becoming of a person entrusted with the official duty then enquiry shall be conducted against him. The finding of the enquiry shall be conveyed in a month's time. If as per the finding of the enquiry misconduct is proven, then either the agreement of hiring such vehicle shall be terminated or instructions shall be given to remove the erring driver, as the case may be without further giving any opportunity.
22. The contractor of the hired vehicle hereby agrees to adhere to any instruction issued by HPPCL from time to time to ensure reasonable conduct by the person driving the vehicle. The aforesaid instructions, so issued, shall form integral part of the contract agreement between the parties for all intent and purposes.

D. Terms of Payment:

1. HPPCL will make the monthly payments by cheque to the contractor of hired vehicle within one month after the submission of the bill.
2. Ten percent (10%) of monthly fixed hired charges will be retained by HPPCL towards security deposit till such accumulated retention money adds up to maximum three months rental amount only.
3. In case of any breakdown, the contractor of hired vehicle will provide substitute vehicle immediately, otherwise a penalty of Rs 2,000/- per day will be imposed and the recovery to this effect will be made from the running bill of the contractor. In case the contractor fails to provide the vehicle within the scheduled time due to the reason beyond his control or due to natural calamities no penalty shall be made by HPPCL. However, the payment for these days shall not be made by HPPCL.
4. Normal duty hours will be 12 hours per day i.e. 08:00 AM to 08:00 PM, for additional hours in excess of 12 hours a day, the vehicle driver shall be paid @ Rs 15/- only per hour extra. These shall not be paid in case the vehicle is deputed outside of the project area / place of operation, in which case night halt charges shall be paid i.e. @ Rs 150/- only per night for outside of project area and @ Rs 100/- only per night for within project area respectively.
5. HPPCL will not pay for lubricants / coolants/ grease etc.

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6. All the journeys performed, covered on account of re-filling of fuel/ repairs of vehicle by the driver during his halt at out-station / at headquarters from his residence / place of parking to place of duty shall not be paid by HPPCL.
7. HPPCL shall have the right to deduct taxes/ TDS/ Bank charges etc. at sources as applicable as per rules in force from time to time.
8. The GST, if applicable, shall be borne by HPPCL or the Contractor has to provide copy of GST No. and receipt of tax deposited with concerned authority to HPPCL for reimbursement of GST.
9. The contract shall be for a period up to 31/03/2022 form date of signing of contract agreement unless otherwise extended by HPPCL. The contract agreement can be extended for further one (01) year by HPPCL only after satisfactory performance.

E. Third Party Liabilities:

1. The contractor of the hired vehicle shall be responsible for compensation payable arising out of accident/ payment to third party, if involved. No compensation will be made by HPPCL, in case accident damage to vehicle or for death / injury to the driver.
2. In case of loss to property of HPPCL/Govt. Department is caused due to the negligence on the part of the driver of the vehicle, such losses shall be borne by the contractor.

F. Dispute Resolutions:

1. In case of dispute arising in out of the above conditions, the dispute will be resolved as per Indian arbitration Act, 1996. For un-resolved disputes the court at Kullu alone shall have the Jurisdiction to adjudicate upon.
2. The contract agreement of the hired vehicle can be terminated by serving one month notice from the either side without assigning any reason.


Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 136-211 Dated: 01-06-2021.

Copy of above is forwarded to the following for information & necessary action please.

A. INTERNAL:

1. The Dy. General Manager (Elect.)-cum-HoP, Sainj HEP, HPPCL, Sarabai, Distt-Kullu, (HP).
2. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla for kind information and it is requested to upload NIQ on the official website of HPPCL.
3. The Sr. Manager (O&M), Sainj HEP, HPPCL, Matla, Distt-Kullu, (HP).
4. The Sr. Manager (B/HM), Sainj HEP, HPPCL, Larji/Sambha, Distt-Kullu, (HP).
5. The Finance & Accounts wing, Sainj HEP, HPPCL, Sarabai (Bhuntar), Distt-Kullu, (HP)

(5)

HIMACHAL PRADESH POWER CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING, CIN U40101HP2006SGC030591)

Office of the Sr. Manager (Electrical)

Sainj Hydro-Electric Project (100 MW)

Sarabai (Bhuntar), Distt.-Kullu, (HP)-175125

Website: www.hppcl.in E-mail: smlarji.e@gmail.com Fax & Phone No: 01902 265191



6. Case file.
7. Notice Board.

B. EXTERNAL:-

8. The Tehsildar, Sub-Tehsil Sainj, Distt-Kullu, (HP) {e-mail ID: thq-sainj-hp@nic.in}
9. The Pradhan, Gram Panchayat Deoridhar, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
10. The Pradhan, Gram Panchayat Gadparli, PO-Majhan, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
11. The Pradhan, Gram Panchayat, Railla, PO-Railla, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
12. The Pradhan, Gram Panchayat Shanghad, PO-Madana, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
13. The Pradhan, Gram Panchayat Shenshar, PO-Bazahara, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
14. The Pradhan, Gram Panchayat Suchain, PO-Ropa, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
15. The President, Taxi Union, Sainj, Sub-Tehsil-Sainj, Distt-Kullu, (HP).
16. The President, Taxi Union Bhuntar, Sub-Tehsil-Bhuntar, Distt-Kullu, (HP).

- sd -
Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)-175125

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ANNEXURE: - "A"

SCHEDULE OF BILL OF QUANTITY (BoQ)

NIQ No.: HPPCL/SHEP/SM(E)/Hiring of vehicles/2021-22- 196-211

Dated: 01-06-2021

Sr. No.	Description	Unit	Rate in Figures (INR)	Rate in Words (INR)
1.	Hiring charges of Force Tempo Traveller (12+1 Seater) or Equivalent with driver per month.	Per Month		


Sr. Manager (Elect.),
Sainj HEP, HPPCL,
Sarabai (Bhuntar),
Distt. Kullu, (HP)- 175125

Sr. No.	DETAILS OF THE BIDDER:	TO BE FILLED BY THE BIDDER:
1.	Name of Bidder:	
2.	Contact Number:	
3.	Postal Address:	
4.	Mobile No., if any:	
5.	E-mail id, if any:	
6.	Signature of bidder:	
7.	Details of EMD deposited in the form of Crossed Demand Draft.	Name of Bank: DD No.: Amount: Rs Dated:

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