



Himachal Pradesh Power Corporation Limited

(A State Government Undertaking)

Himfed Building, BCS, New Shimla-171009

Phone No. 0177-2670633, Fax No. 2672738

CIN-U4010HP2006SGC030591

CORRIGENDUM

With reference to the Short term open notice inviting tender vide letter
No. HPPCL/P&A/Estate Office /Diaries & Calendars/2021-10294 dated 23/11/2021.
The Modify Diary Specification. The other specification will remain unchanged.

/
Dy. Manager (Estate)

No. HPPCL/P&A/Estate/Diary& Calendar/2021-22 -10661-63 Dated 29/11/2021

Copy of above is forwarded to the following:-

1. ✓ The Sr. Manager (IT) ,HPPCL ,Himfed Building Shimla -9
2. The Manager (F), HPPCL, Himfed Building , Shimla -9.
3. Notice Board.


Dy. Manager (Estate)



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SCHEDULE OF QUANTITY & SPECIFICATION

Sr. No.	Description of Item	Qty.	Unit	Rate	Amount
1.	Designing, production & binding of Note Book (Planner 2022 (complete in all respects as per specification terms and conditions).	1300 Nos. (Approx)	Each		
2.	Designing, print, & production of Calendars	3500 Nos. (Approx)	Each		

Diary Specification:-

Sr. No.	Description	
1.	Quantity	1300 Nos.
2.	Size	Paper Size : 15.0 cm x 22.0 cm Finish outer: 15.5 cm x 22.5 cm
3.	Paper	<ul style="list-style-type: none">- Inner text pages: 70 gsm super print paper.- End (Astar) Paper: 70 gsm super print paper.- Separator Paper: 170 gsm art paper- Cover Box SBS White Board 350 gsm
4.	Cover	<ul style="list-style-type: none">- PU rexine pasted on 28oz hard board with 3 mm foam inside the rexine with edge stitching.- 28 oz mm thick imported book binding board double stitching on side of cover.
5.	Colour Scheme	<ul style="list-style-type: none">- HPPCL Logo and 2022 emboss printed on front PP cover in Silver leaf/Gold leaf- End (Astar) printed in 4+4 Colors- Info pages in Two Colors- Planner pages in single color
6.	No. of Pages	<ul style="list-style-type: none">- Total 280 pages (+) (-) 16 excluding end paper.- Info. Pages: 60 including above.- Diary pages: Two dates a page (Fri+Sat+sun)- 3 pages a week 182 (including notes pages)- Monthly planner: 12 before each month- Telephone Index: 16- Separator:- 4 pages- All Info pages will have page numbers
7.	Composing & Printing	<ul style="list-style-type: none">- Typesetting and offset printing with PS plates for sharp results.

R. Narang



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		<ul style="list-style-type: none">- Printing of 50 Names (individuals) of Sr. Officials on cover with Silver color
8.	Designing and artwork	<ul style="list-style-type: none">- While inputs/information will be provided on hard copy/soft copy in MS word, the page make up, designing and artwork will be done by the agency. The agency will also provide creative designs for the end papers and separators based on the information.
9.	Binding	<ul style="list-style-type: none">- Section sewing with good quality thread.- Wood bracket inside the spine with thread binding .- Cover pasting with best quality adhesive.- Utmost care should be given to quality of binding and presentation.- ½ cm wide ribbon marker with 1"X 3" paper (300Gsm laminated art card)in matching colour of the cover to be pasted in the spine .Marker printed in double colour.
10.	Dispatch	<ul style="list-style-type: none">- The material to be delivered at HPPCL office at Shimla.

Calendar Specification:-

	Description for Calendars
1.	<ul style="list-style-type: none">- 130gms on Cromo Art Paper, Multi Colour One side Printing with Top and Bottom Double Tinning with Having good quality thread /tag on Top- The printing material will be given by the consignee.

-sd-

Dy. Manager (Estate)