

HIMACHAL PRADESH POWER CORPORATION LIMITED

(A GOVT OF HIMACHAL PRADESH UNDERTAKING, CIN U40101HP2006SGC030591)

Office of the Sr. Manager (Procurement & Contracts)

Integrated Kashang Hydro-Electric Project (3×65 MW)

Stage-I, HPPCL, Reckong Peo, Distt.-Kinnaur, (HP)-172107.

Website: www.hppcl.in e-mail: smkhpcp@gmail.com

"SHORT TERM NOTICE INVITING QUOTATION"

Sealed quotations are hereby invited by the undersigned on behalf of Himachal Pradesh Power Corporation Limited for Servicing along with Supplying of Servicing kits/partsof 1×10 kVA DG Set, Make-Kirloskar installed at Intake Site of Integrated Kashang Hydro-Electric Project Stage-1, HPPCL, Reckong Peo, Distt.-Kinnaur (HP) from the service providers offering after Sales& Service support for said DG set subject to below mentioned terms & conditions. The sealed quotations should reach in the office of undersigned on or before **03/12/2025** at **11:00 AM** and shall be opened on the same day at **11:30 AM** in the office of undersigned by the tender evaluation committee constituted for the purpose in the presence of bidders or their authorized representatives who may wish to be present at that time.

1. Price Schedule:

Sr. No.	Description	Qty.	Unit	Item rate exclusive of GST (in Rs.)	Total Amount exclusive of GST (in Rs.)	Rate of applicable GST in %age
1.	Air Filter	1	No.			
2.	Head Gasket	2	No.			
3.	Exhaust Fan Motor	1	No.			
4.	Feed Pump Kit	1	No.			
5.	Engine Oil KPC 7.5 Ltr	7.5	Ltr.			
6.	Fuel Hose Kit with Benjo	1	No.			
7.	Push Rod Exhaust	2	No.			
8.	Push Rod Intake	2	No.			
9.	Chamber Gasket	1	No.			
10.	Starter Repair Kit	1	No.			
11.	Engine Gasket	1	No.			
12.	Rear Oil Seal	1	No.			
13.	Front Oil Seal	1	No.			
14.	Pump Sim	4	No.			
15.	Push Rod Bush	8	No.			
16.	Push Rod Seal	6	No.			



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17.	Filter Kit	1	No.			
18.	Exhaust Gasket	2	No.			
19.	Fan Belt	1	No.			
20.	Transportation charges	1	Job			
21.	Servicing charges	1	Job			
Total amount quoted (in Rs.) exclusive of GST=						
Total amount quoted in words (exclusive of GST)=						

2. Information to Bidders:

- 2.1 The scope broadly covers the servicing along with supplying of servicing kits/items of 1×10kVA DG Set associated with Kirloskar-Make Engine installed at Intake site of Integrated Kashang Hydro-Electric Project Stage-1, HPPCL, Reckong Peo, Distt.-Kinnaur (HP).
- 2.2 The quoted/negotiated price for the above scope shall be firm throughout the currency of contract. However, all other costs, charges, expenses whatsoever for the complete scope of servicing along with supplying of servicing kits/parts shall be deemed to be included in the quoted/negotiated price and shall be FIRM.
- 2.3 The copy of GST certificate, copy of PAN card along with the performance/completion certificates or dealership authorization/Original Equipment Supplier/Sale & Service Certificate for the products manufactured/marketed by Kirloskar should be submitted with the offer/bid/quotation.
- 2.4 The prospective bidders are requested to submit the hard copies of bid/offer in a sealed cover along with all relevant documents superscribed with Short Term Notice Inviting Quotation (NIQ) Ref. No. and quotation opening date & time along with the Name and Full Address of the Bidder clearly mentioned on the envelope. **The envelopes should be sent at the address of undersigned** well in advance to be received before the date & time fixed for the same.
- 2.5 The rates quoted by the bidder shall be **valid for 90 days** from the due date of opening of quotations.
- 2.6 The quotations received after due date & time shall not be accepted under any circumstances.
- 2.7 In case the scheduled date of opening happens to be a holiday, the quotations shall be opened on next working day.
- 2.8 HPPCL shall not be responsible for delay/failure in submission of the quotations.
- 2.9 The quotations should be strictly as per the above specified Price Schedule & terms & conditions of HPPCL and quotations with any deviation in the same shall be rejected.
- 2.10 HPPCL reserves its right to reject any or all the quotations without assigning any reason thereof.



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- 2.11 The evaluation of quotations shall be done without considering GST. The GST shall be paid extra as per actual applicability at the time of invoicing.
- 2.12 The evaluation of bid shall be done based on the total overall prices quoted by the bidder (exclusive of GST) in their **"Price Schedule"**.
- 2.13 The tender evaluation committee of HPPCL will examine the bids to determine whether they are complete, whether any computational errors have been made and whether the bids are generally in order and conform to all the terms & conditions without any deviations.
- 2.14 During the evaluation of the Price Bids, HPPCL shall correct arithmetical errors if any, the amount after the correction of arithmetical errors, shall be considered as binding on the bidder. If the bidder who submitted the lowest evaluated bid does not accept the correction of errors, his Bid shall be disqualified. Further, if there is a discrepancy between words and figures, the amount in words shall prevail.
- 2.15 HPPCL does not bind itself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the contractor/service provider shall be bound to perform the same at the rate quoted/negotiated price.
- 2.16 The selection of the bidder for award of job order for servicing along with supplying of servicing kits/items shall be carried out as per the provisions/terms & conditions of the tender documents and HPPCL will declare a bidder as the successful bidder who has offered the lowest evaluated bid price.
- 2.17 The supplies of kits/parts to be required for servicing of 1×10 kVA DG Set, Make-Kirloskar installed Intake Site of Integrated Kashang Hydro-Electric Project Stage-I, HPPCL, Reckong Peo, Distt.-Kinnaur (HP) shall be entirely brand new & of the best quality and workmanship to the entire satisfaction of HPPCL. In case the material is of bad/ poor quality, then HPPCL reserves the right to reject the entire lot without any financial Implication on the part of HPPCL.

3. Eligibility Criteria:

- 3.1 The bidder should be an authorized dealer responsible for rendering after Sales & Service support for Kirloskar-Make Engines/Products. The dealership authorization/Original Equipment Supplier/Sale & Service Certificate for the products manufactured/marketed by Kirloskar is required to be submitted along with the quotation/bid.

(OR)

- 3.2 The bidder should be a reputed service provider having Minimum 01 No. job order/work of similar nature (i.e. servicing along with supplying of servicing kits/items/product of Kirloskar make) successfully executed in any State Govt. or Central Govt. undertaking PSUs (i.e. NHPC/NTPC/SJVNL/HPSEBL/HPPCL etc.) in last two Financial Years (i.e. 2023-24 & 2024-25) with order value not less than one (01) lakh. The Performance certificates / completion certificates are required to be submitted along with the quotation/bid.

4. General Information:

- 4.1 The Corporate Office of HPPCL is at Himfed Building, BCS, New Shimla, Shimla-171009 (HP).

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- 4.2 HPPCL, Integrated Kashang HEP Stage-I intends to enter for servicing along with supplying of servicing kits/parts of 1×10kVA DG set associated with Kirloskar-make Engine installed at Intake site of Integrated Kashang Hydro-Electric Project Stage-1, HPPCL, Reckong Peo, Distt.-Kinnaur(HP).

5. Site/Work Location:

- 5.1 The 1×10kVA DG set is installed Integrated Kashang HEP Stage-I is located near Reckong Peo, Distt.-Kinnaur-172107, Himachal Pradesh.
- 5.2 It is the responsibility of the contractor/service provider to appraise himself fully about the location, local facilities available in the vicinity, sources of materials etc. No claim whatever and price adjustment shall be given by HPPCL at any stage for lack of information or facilities or sources of material etc. not available in close vicinity.

6. Scope of Work/ Responsibility of Contractor:

- 6.1 The scope of job order/work briefly covers the servicing along with supplying of servicing kits/parts of 1×10kVA DG Set associated with Kirloskar-make Engine installed Intake site of Integrated Kashang Hydro-Electric Project Stage-1, HPPCL, Reckong Peo, Distt.-Kinnaur (HP) as per "**Price Schedule**" and kits/parts to be provided by contractor/service provider.
- 6.2 The qualified and experienced Service Engineer of contractor/service provider shall perform the following but not limited to:-
- 6.2.1 Service engineer will carry servicing on Diesel Generating set as per the kits/parts mention in Price Schedule.
 - 6.2.2 The schedule of visits can be mutually decided.
 - 6.2.3 Check the engine for its smooth running, un-usual noise and colour of the smoke from Exhaust.
 - 6.2.4 Check and adjust Fan Belt and Water Pump belt tensions.
 - 6.2.5 Cleaning of Air Filters to enhance engine life as well as proper inflow or air. Also changing them, if required.
 - 6.2.6 Carrying out valve tappet setting, if required.
 - 6.2.7 End Play checking of crankshaft, Accessory Drive and Turbo Charger whenever required.
 - 6.2.8 Checking the alignment of Engine and Alternator, if required.
 - 6.2.9 Check of proper functioning of various instruments of dashboard/ instrument panel.
 - 6.2.10 Diagnosis of various faults and then rectification, limited to minor ones. However, if any parts required that will be provided by HPPCL.
 - 6.2.11 Checking of battery specific gravity, acid level and necessary suggestions in this regard to Integrated Kashang Stage-I, if required to top up with distilled water.
 - 6.2.12 Checking charging alternator output voltage with respect to specifications.
 - 6.2.13 Checking and fault finding in the Electrical System associated with the Engine.
 - 6.2.14 Checking carbon brushes, if applicable for their proper length and spring tension (in case of conventional alternator).



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- 6.2.15 Checking of wiring system for its loose and dry connections.
- 6.2.16 Checking rotating diode assembly in brushless alternator.
- 6.2.17 Checking of mounting bolts.
- 6.2.18 Diagnosis of various faults and their rectification at the site.
- 6.2.19 Check all safety controls.
- 6.2.20 Check performance of DG set after servicing.
- 6.2.21 Check for abnormalities of alternator, if any.
- 6.3 The work shall be carried out to the entire satisfaction of Engineer-in-Charge.
- 6.4 The contractor shall make his own arrangement for transportation of material, accommodation, visiting to site for execution of job work & local transportation to the different sites etc.
- 6.5 The man power engaged for this job order execution shall be equipped with safety gears.
- 6.6 Any kind of loss / damage occurred during the execution of job order, the contractor will be fully responsible for the same, and nothing will be paid by HPPCL.
- 6.7 The contractor will be fully responsible for any type of accident (non-fatal/ fatal) take place during execution of job work/order. The contractor will have to provide all the medical facilities and compensation if any on his account at his own cost and nothing extra will be paid on this account by HPPCL.
- 6.8 The contractor shall guarantee and be entirely responsible for the execution of complete scope of job order/work in accordance with the specification, schedules and appendices. He shall further guarantee and be responsible for the quality and workmanship of all materials and completed works, correct delivery of materials etc.

7. Scope of Work/ Responsibility of HPPCL:

- 7.1 To use trained man-power and the operation of the DG set within the recommended parameters would be the HPPCL responsibility.
- 7.2 To provide unskilled labour, if required.
- 7.3 To follow Kirloskar Maintenance & Operation recommendations.
- 7.4 The Engines should be run in electrical mode.
- 7.5 To acknowledge the work done by service engineer during his visit by signing the service report and can also put remarks in column.
- 7.6 To keep the DG set and its room neat & clean.
- 7.7 To maintain a log book which documents DG set parameters like engine, alternator, load details and fuel and oil consumption.
- 7.8 Not to allow any unauthorized person to carry-out repair/maintenance of the engines.
- 7.9 To ensure quality of engine input like air, fuel, lubricating oil and coolant etc.
- 7.10 To ensure that average load factor on the DG set.
- 7.11 To ensure the safe working environment for the service personnel.

8. Terms of Payment:

- 8.1 No advance payment shall be admissible under any circumstances whatsoever to the contractor/service provider.
- 8.2 The 100% job order payment inclusive of GST shall be released directly to Contractor/Firm account through NEFT/Cheque after receipt of GSTN Invoice in



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original, work completion certificate issued by Engineer-In-Charge (EIC) & other documents etc. No request for other mode of payment shall be entertained.

- 8.3 The GST as applicable shall be paid as per actual applicability at the time of invoicing.
- 8.4 All statutory deductions as may be applicable shall be deducted at source.
- 8.5 In case of statutory changes in GST structure or imposition of any other taxes and duties, the same shall be borne by HPPCL extra at the rates prevailing at the time of invoicing.
- 8.6 While generating the invoice for payment purposes, HPPCL GSTN No. i.e. 02AABCH8615G1ZX be mentioned appropriately.

9. Taxes and Duties:

The rates quoted shall be inclusive of all applicable taxes & charges other than GST. The GST shall be paid as per actual applicability at the time of invoicing.

10. Duration of the Contract (Contract Period):

The complete supplying of kits/parts & servicing of DG set shall be completed by the contractor within six (06) weeks after the issue of job order / letter of award.

11. Liquidated Damages for Delay by the Contractor:

If the contractor/service provider fails to perform the job order/work within the specified period stipulated as per Sr. No. 10 OR as per Letter of Award, of any extension thereof, with respect to successful completion of entire scope under the package, the contractor/service provider shall pay to HPPCL as Liquidated Damages and not a penalty, as per the prevailing practice of HPPCL (i.e. @ 0.5% per week or part thereof subject to maximum 5% of the Contract Price plus applicable GST).

12. Extension of Time:

- a. If at any time during performance of the contract, the contractor should encounter conditions impeding timely completion of supply, the contractor shall promptly notify HPPCL in writing of the delay, its likely duration and its cause. As soon as practicable after receipt of the contractor's notice, The Engineer-in-Charge shall evaluate the situation and may at its discretion extend the contractor's time for performance, in which case the extensions shall be ratified by the parties by amendment of the contract.
- b. Except in case of Force Majeure, a delay by the contractor in the performance of its delivery and completion obligation shall render the contractor liable to the imposition of liquidated damages, unless an extension of time is agreed upon.

13. Guarantee/ Warranty:

Manufacturer's standard warranty/guarantee shall be applicable for all the supplied items / parts.

14. Engineer-in-Charge and Consignee of Job work/order:



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The Sr. Manager (O&M), Power House of Integrated Kashang HEP, Stage-1, HPPCL, Reckong Peo, Distt.-Kinnaur (HP) or his authorized representative shall be the Engineer-in-Charge for Inspection & Coordination and Processing of Contractor bill/invoice for release of due payments.

15. Letter of Award:

The Letter of Award (LoA) shall be issued in duplicate and one of the original letter duly signed and stamped on each page including enclosures shall be returned by the Contractor within 07 days from the date of issue of this Letter of Award (LoA) as token of acknowledgment.

16. Termination of the Contract:

HPPCL reserves right to increase or decrease the quantity of any item or items or terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the HPPCL on account of such termination of the contract or variation in the quantity.

17. Governing Law and Dispute Resolution Mechanism:

In any case, if disputes and differences arising out of or in connection with the contract agreement, then it shall be resolved amicably by mutual discussion within 30 days. If the dispute cannot be resolved by mutual discussion and agreement, the parties shall take such dispute to the Indian courts. This Contract shall be governed and construed in accordance with the laws of India and the parties agree to submit to the exclusive jurisdiction of the Indian courts in "District Kinnaur", Himachal Pradesh only.

18. Force Majeure:

If at any time during the continuance of the work order, the performance, in whole or in part, of any obligation under the work order shall be prevented or delayed at the end of the contractor by reasons of any war (whether declared or otherwise), hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosives, earthquakes, epidemics, quarantine restrictions, strikes, labour disputes, lockouts, compliance with regulations, orders or instructions of any central, state or municipal government or agencies, any acts of God, then provided notice of the happening of any such eventuality is given by the Contractor to HPPCL within a reasonable period of time from the date of eventuality, the suitable extension for completion of work shall be granted. In case the force majeure continues for a single period of 30 days and on aggregate period of 90 days, then parties will attempt to develop a mutually satisfactory solution, failing which either party may terminate the contract by giving a notice to other party.

19. Limitation of Liability:

- a. The contractor shall not be liable to the owner, whether under the contract, in tort or otherwise for any indirect or consequential loss/ damages, loss of use, loss of production or loss of profit or interest cost, provided that this exclusion shall not apply to any obligation of the contractor to pay liquidated damages to the owner.



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- b. The aggregate liability of the contractor to the owner, whether under the contract, in tort or otherwise, shall not exceed the total contract price.

20. Contractor's Employees at site:

The Contractor's representatives shall comply with all general regulations in force at the site, as well as any special conditions issued by the Owner or their authorized representative concerning local administration.

All employees of the Contractor residing on the Owner's property shall be considered fully aware of the risks and dangers associated with the activities of the Owner and the Contractor, as well as the conditions of the Owner's land and works. The Owner shall not be held liable for any injuries arising there from.

The presence of employees' wives, children, and other dependents on or around the Owner's property or works shall be entirely at their own risk.

The Contractor shall fulfill all obligations under the Indian Workmen's Compensation Act as applicable to the workers under their control.

21. Insurance:

HPPCL shall be solely responsible for providing and maintaining adequate insurance for all the E&M Equipment already installed at Integrated Kashang HEP, Stage-1, HPPCL, Reckong Peo, Distt.-Kinnaur (HP). However, the contractor/service provider shall be responsible for the insurance related to deputation of engineer/experts and all his manpower to be deployed at Integrated Kashang HEP, Stage-1, if any, for the work under the contract shall be ensured by the contractor/service provider.

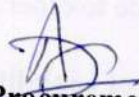
22. Price Variation: No Price Variation shall be given.

23. Paying Authority: Integrated Kashang HEP, Stage-1, HPPCL, Reckong Peo, Distt.-Kinnaur, (HP).

24. Undertaking:

I have gone through and understood the terms & conditions of the tender document and I accept the same.

Name & Full Address of Bidder/Service
Provider with Rubber Seal


Senior Manager (Procurement & Contracts),
O/o Dy. General Manager (Elect.)-cum-HoP,
Integrated Kashang HEP Stage-I, HPPCL,
Reckong Peo, Distt.-Kinnaur, (HP)-172107.

No.: HPPCL/IKHEP/Stage-I/P&C/NIQ-CaseFile/2025-26/ 2523-28

Dated: 20/11/25

Copy of above is forwarded to:

Regd. office: HPPCL, Himfed Building, Near BCS, New Shimla, HP-171009



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1. The Dy. General Manager (Elect.)-cum-HoP, Integrated Kashang HEP Stage-I, HPPCL, Reckong Peo, Distt.-Kinnaur, (HP) for kind information, please.
2. The Sr. Manager (IT), Himfed Building, HPPCL, Near BCS, New Shimla with a request to upload NIQ on the official website of HPPCL, please.
3. The Sr. Manager (O&M), Integrated Kashang HEP Stage-I, HPPCL, Reckong Peo, Distt.-Kinnaur, (HP) for kind information, please.
4. The Sr. Manager (F&A), Integrated Kashang HEP Stage-I, HPPCL, Reckong Peo, Distt.-Kinnaur, (HP) for kind information, please.
5. Notice Board of this office.
6. Case file.