



Himachal Pradesh Power Corporation Limited

(A State Govt. Undertaking)

Himfed Bhawan, Panjri, (Below Old MLA Quarter), Shimla-171005

Phone: 0177-2633814-18, Fax 0177-2633813

No. HPPCL/P&A/Policy Circulars/12-23036-60

Dated: /11/2012

Office Order

In pursuance to the recommendations of the Service Committee against Item No. 14 in its meeting held on 05.09.2012 and subsequent ratification thereof by the Board of Directors, HPPCL in its 37th meeting vide agenda item no. 37.19; the Management of HPPCL is pleased to adopt following kinds of leave in the existing Leave Rules of HPPCL:-

Proviso 30.0- Leave Not Due

As per CCS (Leave) Rules, 1972 as followed for the employees of GOHP.

Proviso 33.0- Joining time Rules

As per CCS (Joining Time) Rules, 1979 as followed for the employees of GOHP.

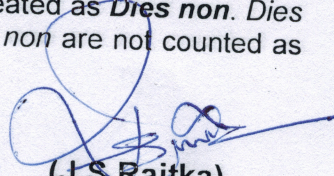
Proviso 34.0- Leave Travel Concession Rules

As per CCS (LTC) Rules, 1988 as followed for the employees of GOHP and amended from time to time.

Incorporation of Proviso 22 under Rule 5 of HPPCL CDA Rules –

In order to meet the issue of unauthorized/ willful absences including on transfer; the proviso 22 is hereby incorporated in Rule 5 of HPPCL CDA Rules as hereunder:-

22. Willful / Unauthorized absences from duty not covered by grant of leave will be treated as **dies non** for all purposes viz., increment, leave and pension, if applicable. Individual cases of unauthorized absence from duty (including in transfer cases) which is not in pursuance of concerted action by a group of employees acting in combination, is to be treated as **Dies non**. **Dies non** does not constitute break in service, but only the days treated as **dies non** are not counted as duty for any purpose.


(J.S. Raitka)
Sr. Manager (P&A)

Copy to the following for information & necessary action:-

1. APS to the Managing Director, HPPCL, Shimla -5.
2. Steno to the Director (Finance), HPPCL, Shimla -5.
3. APS to the Director (Personnel), HPPCL, Shimla-5.
4. APS to the Director (Electrical), HPPCL, Shimla-5.
5. The GM (Designs), HPPCL, Sunder Nagar, Distt. Mandi.
6. The GM (Sainj) HPPCL, Sarabai, Bhunter Distt. Kullu (H.P.) 175125
7. The GM (Triveni Mahadev HEP & Thana Plaun), HPPCL, Sujanpur Tihra, Distt. Hamirpur (HP)
8. The GM (Sawara Kuddu), HPPCL Near Hatkoti, Rohru, Shimla (H.P.)
9. The GM Renuka Ji Dam (HEP) HPPCL, Const. Circle, Dadahu Distt. Sirmour (H.P.)
10. The GM (Kashang), HPPCL, Reckong-Peo, Distt. Kinnaur (H.P.)
11. The GM Shongtong Karcham (HEP) HPPCL Reckong-Peo Distt. Kinnaur (H.P.)
12. The GM (Contracts & Procurement), Shanti Kutir, Chakkar, HPPCL, Shimla -5.
13. The GM, Corporate Planning, HPPCL, Shimla-5.
14. The GM (Electrical), HPPCL, Shanti Kutir, Chakkar, HPPCL, Shimla -5.
15. The Chief Environment Specialist, HPPCL, Uttam Bhawan, Shimla-4.
16. The Deputy General Manager (Monitoring), HPPCL, Shimla-5.
17. The Company Secretary, HPPCL, Uttam Bhawan, Shimla-4.
18. The Sr. Manager (Finance-cum-CPT), Shanti Kutir, Chakkar, HPPCL, Shimla -5.
19. The Manager (Finance), Corporate Office, HPPCL, Shimla-5
20. Sr.PO (Estb.), HPPCL, PO (Estb.), APO (R-I, RII, E-I, E-II), HPPCL, Shimla-5.


Sr. Manager (P&A)