



OFFICE ORDER

The HPPCL is organizing Sports Meet for the employees of Corporate Office in the month of October and November as part of celebrations of 9th Raising Day of HPPCL.

For this purpose the following committees are hereby being constituted:

PROGRAMME CONTROLLER

1. Sh. Tapender Kapoor, DGM (Arch.)

Duties:

- a.) The Programme Controller will be responsible for conducting the meetings of various committees and chalking out the details of action of various committees for successful organization of the sporting event.

ORGANIZING COMMITTEE

Members:

1. Sh. Y.D. Sharma, Sr. Manager (CC), Convener
2. Sh. Ved Prakash Sharma, Sr. Manager (IT)
3. Sh. Rahul Lotheta, O(PR)
4. Sh. Virender Sharma, Engg.(CP)
5. Sh. Surender Kondal, PO
6. Ms. Nishi Bhatti, PO
7. Sh. Sandeep Kumar, JO (F&A)
8. Sh. Nar Dass, Peon(P&A)
9. Sh. Jagdish Kumar, Peon (P&A)

Duties:

- a. The committee will be responsible for organizing various events at different venues and provide all the logistic support for organizing the sports meet.
- b. The committee will finalize the dates and book the venues for the event.

GAMES CO-ORDINATOR

Sr. No.	Game	Name of Co-ordinator
1.	Badminton	Sh. Harshvardhan Chauhan, Engg (CM) Sh. Sumit Kaul, Engg(CP) Sh. Dharam Prakash, CO (P&A)
2.	Table-Tennis	Sh. Mayan Bahl, Engg (CP) Sh. Ashwani Sharma, JO(IT) Sh. Vivek Verma, FO
3.	Carrom-Board	Sh. Rajinder Rathaur, Law Officer Sh. Anuj Goel, Computer Operator Ms. Alpana Thakur
4.	Chess	Sh. I.P. Singh, Sr. L.O. Sh. Vinod Singha, PO Ms. Sanwli Katoch, JO(R&R)
5.	Race (For Men & Women)	Sh. Surender Kaudal, PO Sh. Deepak Kumar, Engg (CP)



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		Ms. Geeti Singh, P.O. Sh. Lawrence, Peon (P&A)
6.	Long Jump	Sh. Munish Soni, FO Sh. Satender Jayswal, PO Ms. Bhawna Verma, CO(CM) Sh. Dhan Kumar, Peon
7.	High Jump	Sh. Rajan Sharma, FO Sh. Deepak Dogra, Engg (EC) Sh. Jagdish Kumar, Peon (F&A)
8.	Tug of War	Sh. Pankaj Khosla, AE (IT) Sh. Munish Saklani CO (F&A) Sh. Vikas Chauhan, CO (P&A)
9.	Cricket	Sh. Harish Rupta, FO Sh. Hemant Bhardwaj JO (IT) Sh. Manoj Kumar, Peon

Duties:

- The Coordinators of various committees will frame the rules and convey rules to the participants of respective games.
- In case of dispute, the decision of game co-ordinators will be treated as final.
- The games co-ordinators will be responsible for smooth and proper conduct of games.

PURCHASE COMMITTEE

Members:

- Sh. B.L.Verma, Sr. Manager (F&A)
- Sh. Vinod Singha, PO
- Sh. Harish Rupta, FO
- Sh. Sandeep Kumar, J.O. (Finance)
- Sh. Manoj Kumar, Peon

Duties:

- The committee will purchase all the required supports goods, mementos and certificates for the sports meet after following proper codal formalities.

TRANSPORT COMMITTEE

Members:

- Sh. M.L. Thakur, A.E. (Estate) Convener
- Sh. Hemant Tanwar, AE (IT)
- Gurvinder Kaur, PA to MD

Duties:

- The committee will provide transportation support for the sports meet.

HOSPITALITY COMMITTEE

Members:

- Sh. Rajesh Mamgain, JO(P&A)
- Millie Chanda Gupta, FO
- Sh. Vikas Chauhan, Comp. Operator
- Sh. Pramod Chauhan, Peon
- Sh. Satish Kumar, Peon

Duties:



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- a) The committee will be responsible for providing refreshment to all participants at different venues of sports meet and will arrange the refreshment for the participants.

PRESS AND MEDIA COMMITTEE

Members:-

1. Sh. Rahul Lotheta, Officer (PR), Convener
4. Sh. Rajneesh Chauhan, JO (F&A)
5. Sh. Dhan Kumar, Peon

Duties:

- a) The committee will provide all publicity related assistance for organizing sports meet like printing of flexes and publicity in media.

Director (Personnel)

Endst. No. HPPCL/P&A/9-13/2015 Vol. III

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Dated: - 5/10/15

Copy forwarded to:

1. PA to Managing Director, HPPCL, for favour of information of Managing Director please.
2. PA to Director (Electrical), HPPCL, for favour of information of Director(Electrical) please
3. PS to Director (Civil), HPPCL, Shimla-5 for favour of information of Director (Civil) please.
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5. General Manager (Civil Contract), HPPCL, Chakkar, Shimla-5.
6. General Manager (Electrical Contracts) Chakkar, Shimla-5.
7. General Manager (CP), HPPCL, Shimla-5.
8. Chief Environment Specialist, HPPCL, Uttam Bhawan, Shimla-4.
9. AGM (Finance), HPPCL, Corporate Office, Shimla-5.
10. DGM (P&A), HPPCL, Corporate Office, Shimla-5.
11. DGM (Planning)/ DGM (Monitoring), HPPCL, Shimla-5.
12. Company Secretary-cum-DGM, HPPCL, Uttam Bhawan, Shimla-4.
13. Sr. Manager (IT), HPPCL, Uttam Bhawan, Shimla-4.
14. Land Acquisition Officer, Uttam Bhawan, Shimla-4.
15. Sr. Manager (F&A), HPPCL, Corporate Office, Shimla-5.
16. Dy. Manager (Admin), HPPCL, Corporate Office, Shimla-5.
17. AE (Estate), Corporate Office, Shimla-5.
18. Notice Board.
19. Guard File
20. All the members of committee mentioned above.

All the members of committee are requested to finalize the course of action to be adopted to make 'Sports Meet' a success.

Director (Personnel)