



Himachal Pradesh Power Corporation Limited

(A State Govt. Undertaking)

Himfed Building, BCS, New Shimla, Shimla-171009.

Phone: 0177-2670633, Fax No.: 0177-2671589

CIN:U40101HP2006SGC030591



CIRCULAR No. 7/22

System Circular No. 4 dated 01/01/2019 vide which the functions of Civil Design Department had been enumerated is hereby amended to the following extent:

Existing Provision	Amendment
The designs department located at Sunder Nagar will not look after the design of infrastructure works including building works including building, roads, bridges, slope protection works, river training works, retaining/ breast walls etc. Such works will be done by the engineers posted in the projects or can be outsourced.	8) The Civil design department will also : a) Vet/ approve the designs / drawings in respect of infrastructure works including building, roads, bridges, slope protection works, river training works, retaining/ breast walls etc. or any other works as are prepared by the Consultant/ Architect hired for such works separately, wherein, vetting by third party/ agency is not in the scope of the Consultant. b) Render technical advice including issuance of designs / drawings in respect of infrastructure works including building, roads, bridges, slope protection works, river training works, retaining/ breast walls, minor addition & alterations of buildings etc. as are referred to Design Unit by Director (Civil) for which no separate Consultant is hired.

Rest of the contents of the System Circular No. 4, shall remain unchanged.

This bears the approval of Competent Authority of HPPCL.

[Signature]
Director (Personnel)
Dated: 15/10/22

No. HPPCL/P&A/Policy/Personnel/2021- 10825-46

Copy forwarded to the following for information & further necessary action please:

1. The ES to the Managing Director, HPPCL, Corporate Office, Shimla-9 for kind information of Worthy Managing Director Please.
2. The Director (Civil), HPPCL, Corporate Office, Shimla-9.
3. The Director (Electrical), HPPCL, Corporate Office, Shimla-9.
4. All HoPs/ HoDs in HPPCL.
5. Sr. Manager (IT), HPPCL, Corporate Office, Shimla-9 to kindly upload on the official website of HPPCL.
6. Sr. Manager (EE)/Sr. Manager (S&W)/Sr. Manager (Trg & IR)/ Manager(PR), HPPCL Corporate Office, Shimla-9.
7. Guard File of O/o Director (Personnel), HPPCL.
8. Guard File.

[Signature]
Director (Personnel)
11-10-22

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Himachal Pradesh Power Corporation Limited
(A State Govt. Undertaking)
HIMFED Bhawan, (Below Old MLA Quarters) Panjri, Shimla-171003
(Tele. 0177-2633816. Fax: 0177-2633813)

Dated 01-01-09

No HPPCL/1-2/13-21.24-3

SYSTEM CIRCULAR NO. 4

Subject:- Civil Design Work

Civil Design Department will look after following functions:-

- 1 Complete design/drawings of the main components of power projects.
- 2 Maintain data base for all the rivers and streams etc where projects are being set up or likely to be set up and all other technical data required for the various power stations of HPPCL
- 3 Coordinating with various technical institutions, experts, consultants and obtaining technical inputs from outside agencies as and when required
- 4 Checking drawings/designs and providing technical inputs for EPC contracts
- 5 Preparing specifications for civil and mechanical works pertaining to the main components of the power projects for tendering purpose.
- 6 Rendering technical advice on site including fixing of layouts or locations of various components
- 7 Consultancy work.

The design department located at Sundernagar will not look after the design of infrastructure works including buildings, roads, bridges, slope protection works, river training works, retaining / breast walls etc. Such work will be done by the engineers posted in the projects or can be out sourced

Managing Director

- CC: i) The Director (Civil) HPPCL
ii) The Director (Electrical) HPPCL
iii) The Member (Civil) HPSEB, Vidyut Bhavan, Shimla-4. Civil design department of HPPCL will continue to look after civil and mechanical design works of power stations of HPSEB. However, it is also requested designs/problems pertaining only to the main components of the projects be referred to the design unit as manpower available with them is limited
- iv) The General Manager (Design), HPPCL Sundernagar
v) The General Manager (Contract), HPPCL, Chakker, Shimla
vi) The General Manager (Electrical) HPPCL Uttam Bhawan, Shimla.
vii) All HOP in HPPCL

Managing Director

NO. HPPCL/GM(D) - IN-J/2008-33-11
Copy of above is forwarded to DGM, PSC-I, II
Sundernagar